

A meeting of the **CABINET** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 9 FEBRUARY 2017** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact  
(01480)**

## **APOLOGIES**

**1. MINUTES** (Pages 5 - 16)

To approve as a correct record the Minutes of the meeting held on 19 January 2017.

**M Sage  
388169**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

**3. INTEGRATED PERFORMANCE REPORT 2016/17 QUARTER 3**  
(Pages 17 - 58)

To present performance management information on the Council's Corporate Plan for 2016/17 and progress updates for current projects.

**D Buckridge  
388065  
A Dobbyne  
388100  
A Forth  
388605**

**4. BEARSCROFT FARM LOCAL LETTINGS PLAN** (Pages 59 - 66)

To adopt a Local Lettings Plan for the initial letting of 51 affordable rented properties on the Bearscroft Farm development site.

**J Collen  
388220**

**5. HUNTINGDON BUSINESS IMPROVEMENT DISTRICT (BID)  
STAGE 2** (Pages 67 - 82)

To consider a report regarding the re-ballot for BID Huntingdon for a second period of up to five years.

**S Bedlow  
387096**

**6. DEVELOPMENT PLANS POLICY ADVISORY GROUP (DPPAG)  
TERMS OF REFERENCE** (Pages 83 - 88)

To approve the revised DPPAG Terms of Reference.

**C Kerr  
8430**

**7. CORPORATE RISK REGISTER** (Pages 89 - 106)

To review the Corporate Risk Register and consider if any further risks should be included.

**D Harwood  
388115**

**8. NATIONAL NON-DOMESTIC RATES DISCRETIONARY RATE RELIEF POLICY** (Pages 107 - 114)

To approve the Council's Discretionary Rate Relief Policy for the duration of the new Local Rating List.

**I Sims  
388138**

**9. FINAL REVENUE BUDGET 2017/18 AND MEDIUM TERM PLAN FINANCIAL STRATEGY 2018/19 TO 2021/22** (Pages 115 - 198)

To receive and recommend to Council the Final Revenue Budget 2017/18 and Medium Term Financial Strategy 2018/19 – 2021/22.

**C Mason  
388157  
Adrian Forth  
388605**

**10. 2017/18 TREASURY MANAGEMENT STRATEGY** (Pages 199 - 236)

To consider and recommend to Council the approval of the 2017/18 Treasury Management Strategy.

**C Mason  
388157  
A Forth  
388117  
O Colbert  
388067**

**11. 3C SHARED SERVICES UPDATE** (Pages 237 - 256)

To provide an overview of 3C Shared Services in terms of Quarter 3 activity and other benefits identified in the business case in year 1 of operation.

**A Kemp  
388301**

Dated this 1 day of February 2017



Head of Paid Service

**Notes**

**1. Disclosable Pecuniary Interests**

(1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) *A Member has a disclosable pecuniary interest if it -*

*(a) relates to you, or*

*(b) is an interest of -*

*(i) your spouse or civil partner; or*

*(ii) a person with whom you are living as husband and wife; or*

*(iii) a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*

(3) *Disclosable pecuniary interests includes -*

*(a) any employment or profession carried out for profit or gain;*

*(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*

- (c) any current contracts with the Council;
- (d) any beneficial interest in land/property within the Council's area;
- (e) any licence for a month or longer to occupy land in the Council's area;
- (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or
- (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

### **Non-Statutory Disclosable Interests**

- (4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.
- (5) A Member has a non-statutory disclosable interest where -
  - (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or
  - (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or
  - (c) it relates to or is likely to affect any body –
    - (i) exercising functions of a public nature; or
    - (ii) directed to charitable purposes; or
    - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

## **2. Filming, Photography and Recording at Council Meetings**

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

**Please contact Mrs Melanie Sage, Democratic Services Team, Tel No. 01480 388169/e-mail [Melanie.Sage@huntingdonshire.gov.uk](mailto:Melanie.Sage@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.*